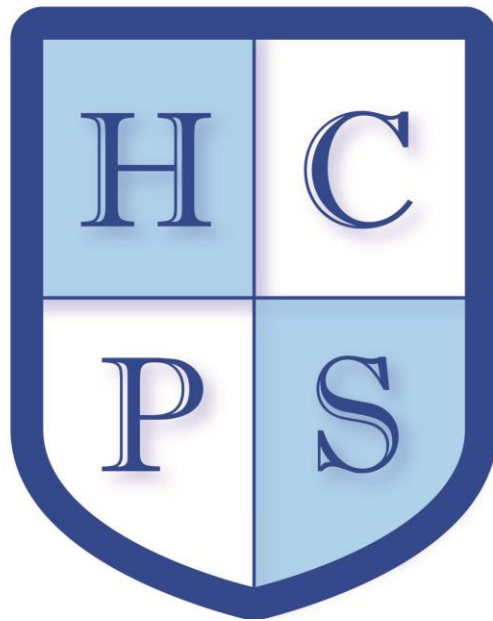


# Hunslet Carr Primary School



Governor Visits

**High expectations  
Caring  
Positive attitude  
Successful**

Policy reviewed: January 2017

Next review: January 2019

*High Expectations, Caring, Positive Attitudes and Successful*

## **STRENGTHS OF OUR SCHOOL**



### **The Children**

- Are well behaved, calm and polite
- Are engaged, positive and resilient
- Are supportive and helpful towards others
- Have an input on important decisions
- Have a sense of belonging

### **The Community**

- School supports the whole family not just the child
- Recognises the importance of attendance
- Spreads our growing reputation as a good school
- Helps celebrate the children's achievements
- Supports the school on improving behaviour

### **The Curriculum**

- Is a fun curriculum that is engaging
- Maintains a strong focus on the basic skills
- Is enriched through extra-curricular activities
- Supports our most vulnerable children
- Provides a rich variety of experiences & opportunities

### **The Staff**

- Develop nurturing relationships with children
- Provide good quality teaching and learning
- Support one another to help the children
- Are consistent in how they treat children
- Identify children's SEN needs early

## **THE CURRICULUM WE HOPE TO PROVIDE**



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### **Skills**

Fluent and confident in Reading, Writing and Maths  
Communicate with confidence  
ICT skills fit for the future  
Life skills – social, money, time, cooking  
Safety skills – Swimming, healthy choices  
Problem solving skills – Patience & Resilience

### **Attitudes**

Confident, proud and independent  
The believe that 'Impossible is Nothing'  
Understand and celebrate a range of cultures  
Take responsibility for themselves & others  
Be honest and learn from their mistakes  
Respectful, caring and helpful

### **Experiences**

To have 1<sup>st</sup> hand experiences of...  
Going away on a residential trip  
Visiting a range of places of worship  
A chance to look after an animal  
Relevant trips to theatres/farms/beaches  
Taking part in public performances  
Work experiences & further education

### **Knowledge**

High school ready English & maths  
To know about local places of interest  
To know where we are in the world  
Life skills – money, time, cooking  
Information about possible careers  
To know major historical facts  
To know their own strengths

## **Purpose of the Policy**

### **Purpose of the policy**

In order to carry out their role responsibly and effectively, it is important for governors to know the school well. One way to achieve this is through school visits. Visits provide an opportunity to develop a good awareness and understanding to help them in their strategic role as well as to develop teamwork with school staff. Visits help provide an understanding of the way in which the school operates to embed its ethos and achieve its aims. Visits allow governors to support the school through informed decision making.

### **Practice**

Governors will, under normal circumstances, visit the school by appointment with the Headteacher as agreed.

Confidentiality will be respected at all times

All governors will be expected to visit the school at least once during their term of office.

Governors will at all times follow the procedure for visitors in order to provide a good example for other visitors.

Governors will recognise at all times that they have a strategic role and that the governing body acts as one. They will respect the professional roles of staff and will raise any issues appropriately at meetings of the governing body or its committees.

Visits to school by governors should, wherever possible, help to inform the strategic role of the governing body and be linked to the school development plan.

Governors will recognise, and make clear to parents upon hearing concerns or receiving complaints, that particular issues should be firstly addressed by the school staff and the Headteacher. If these avenues fail to resolve an issue of concern complaints should be addressed to the Chair of governors to ensure that appropriate procedures are followed.

Governors acting as voluntary helpers will be treated and will expect to be treated the same as other voluntary helpers in the school including limits to responsibility, supervision arrangements, training and support, and safeguarding checks, where deemed necessary.

Governors will be expected to contribute feedback to the governing body or its committees arising from visits to the school.

New Governors will be offered, at an early stage, an opportunity to visit the school, at a date and time agreed with the Headteacher in order to gain an understanding of systems and practice and current issues.

The governing body's policy on visits to the school by governors will be made clear to all new governors through inclusion in an induction process which will be the responsibility of the Chair/Training governor/other governor.

This policy will be monitored through feedback from governors and staff reported to the governing body or a committee.

**Appendix:  
Managing a visit**

Governors are visiting on behalf of the governing body and as such all visits should be in line with the agreed procedures so that the best use is made of the time of governors and staff.

**Planning**

The style of the visit should be considered, general attendance at assemblies or school masses, individual visits or paired visits to support new governors  
The visit must be agreed in advance with the Headteacher and through her with the members of staff involved.

Consideration should be given to avoiding busy times e.g. SATs weeks  
Appointments must be kept with prompt timekeeping  
Where possible governors should respond to invitations

**The Visit**

Safe guarding procedures must be followed. Governors will at all times report to reception or to an agreed member of staff upon arrival and follow the procedure for visitors, e.g. signing in, visitors badges  
At the end of the session the governor must thank the staff and offer immediate positive feedback

Courtesy should be shown to all in the class including pupils  
Visit to support the school not to inspect or make judgements  
Do not write detailed notes – aide memoirs only

**Post Visit**

Discuss any issues with the Headteacher  
Complete a short note of visit as soon as possible after the visit and discuss it with the headteacher in advance of any governing body meeting  
Don't make judgements  
Reflect on what you have learnt from the visit that will improve your understanding.



## Hunslet Carr Primary School

### Record of Governor's Visit to School

Name:			
Date:		Term	Autum Spring Summer
Visit to:			
Purpose of visit: <i>(including links to school improvement plan)</i>			
Activities seen:			
Comments:			

Signed .....

Governor Role .....  
(e.g.Parent/CP Governor/Resources etc)

To be reviewed in Full Governing Body Meeting: January 2019