



## **Appendix A – ‘Good to Be Green’ Awards**

### **Daily Class Reward**

At the end of each day, each class will put the names of the children who have been on green all day into a hat. One child's name will be drawn out and they will receive a 'Good to be Green' sticker.

### **Weekly Class Reward**

Each Friday, the names of all of the children who have been on green all week will be put into a hat. One child's name will be drawn out and they will receive a 'Good to be Green' certificate and sticker to take home. All children selected will come together the following Monday from 2:45-3:15 to enjoy a reward session. They will be able to play on the school's Wii and iPads in the Community Room.

### **Half Termly Year Group Prize**

At the end of each week, each class will record on their 'Good to Be Green' chart, the children who have been on green all week. At the end of a half term, all children who have been on green all term will be put into a year group draw. One child will be selected from each year group to receive a personalised certificate, wristband and badge in star assembly. All children selected will come together at the start of the following term to enjoy an hour of playing on the school's Wii and iPads in the Community Room.

### **Yearly Key Stage Prizes**

At the end of the school year, all children who have been on green all year will be entered into a prize draw. A 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place will be selected for Foundation Stage/KS1 and KS2. The children who are selected will win much larger prizes, such as scooters, games, cinema tickets.



## **Appendix B – House Teams**

When the children start our school, they will be assigned a House Team. This House will remain with them until they leave us at the end of year 6.

House Captains will be selected from upper KS2 and they will be responsible for encouraging members of their team to earn tokens.

Tokens will be awarded for good behaviour, good work and social and emotional excellence (e.g. sharing, being a good friend, good manners). During sports day, the children will compete as part of their house. Tokens will be awarded to the teams who come 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in each race. The tokens will be added up to find the winning team at the end of the day.

**For ease of counting and fairness, house tokens represented in the large containers in the hall equal 5 tokens in the classrooms.**

These tokens will be added up each week by the House Captains. Each week, the house who has added the most tokens to their total score will see their House tube gain more tokens.

At the end of each term, the House Team with the most tokens will receive a special reward. Such as, extra playtime. The Tokens will then go back to zero and start again the following term.





## Appendix D – Removal from Class Route Map

**Blossom Apple Beech**



**Mr Gray (Pear) - Reception**

**Cherry Plum Willow Pear**



**Miss Whitfield (Beech), Year 2**

**Chestnut Hazel Maple Ash**



**Mrs Standish (Palm), Year 4**

**Spruce Cedar Oak Palm**



**Miss Ward (Ash), Year 6**

- Children must be sent to the classroom show on the map.
- Work must be sent with the child with clear instructions as to how long the child should stay with the other class.
- The child being sent should be accompanied by an adult or sensible child to ensure that they have reached their destination.
- If a HLTA or a supply teacher is present in the class you would normally send your children to then please send them to an alternative senior leader (Labelled in red above).



## Appendix E – Examples of Report Cards



# Hunslet Carr Primary School Behaviour Report Card – K.S.1

**Date:**

Session 1 8.50 – 10.30	
Morning Playtime	
Session 2 10.45 – 12.00	
Lunch Playtime	
Session 3 12.50 – 2.15	
Afternoon Playtime	
Session 4 2.30 – 3.20	
Any comments from parents.	

**Please return this form signed to the class teacher.**

Signature of Parent/Carer .....



## Hunslet Carr Primary School Behaviour Report Card – K.S.2

**Date:**

<b>Session 1</b> <b>8.50 – 10.45</b>	
<b>Morning</b> <b>Playtime</b>	
<b>Session 2</b> <b>11.00 – 12.30</b>	
<b>Lunch</b> <b>Playtime</b>	
<b>Session 3</b> <b>1.20 – 3.20</b>	

**Any comments from parents.**

**Please return this form signed to the class teacher.**

**Signature of Parent/Carer .....A**







## Appendix G – Letters to Parents

Letters are sent home in stages.

- The first letter that parents might receive is a letter explaining that their child is starting to misbehave in class and that they need to attend a meeting with the class teacher.
- The second is that having already been informed and meeting with the class teacher, the behaviour of their child is still a concern so they will need to meet with Mrs Standish (Behaviour Leader).
- The third is that having been informed twice and meeting with the school behaviour leader, the behaviour is still persisting and that the parent needs to come in to school to discuss the behaviour with Miss Pashby (Deputy Headteacher).
- The fourth, and final letter is that having been informed three times and having met the Deputy Headteacher, the behaviour of the child is still a concern and therefore they need to meet with Mr Lumb (Headteacher).
- If the children make an improvement in their behaviour, throughout a half term, their parents will receive a positive letter celebrating this.

### Sample Letter 1

Unfortunately, I am writing to let you know that your child has been behaving poorly throughout this half term. The following list highlights some of their negative behaviours:

- .
- .
- .

Your child's class teacher will be contacting you to arrange a meeting to discuss their behaviour and ways it can be improved.

I would ask you to speak to your child about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn.

Thank you for your support in your child's education,



## Sample Letter 2

Unfortunately, I am writing to you for the second time to let you know that your child has been behaving poorly in school. After your previous letter, you were invited to attend a meeting with your child's class teacher but their negative behaviours have continued.

The following list highlights some of their continued negative behaviours:

- .
- .
- .

I will be contacting you to arrange a meeting with both myself and your child's class teacher to discuss their behaviour and ways it could be improved.

I would ask you to speak to your child about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn.

Thank you for your support in your child's education,

## Sample Letter 3

Unfortunately, I am writing to you for the third time to let you know that your child has been behaving poorly in school. After your previous letter, you were invited to attend a meeting with both myself and your child's class teacher but their negative behaviours have continued.

The following list highlights some of their continued negative behaviours:

- .
- .
- .

I will be contacting you to arrange a meeting with both Miss Pashby (Deputy Headteacher) and your child's class teacher to discuss their behaviour and ways it could be improved.

I would ask you to speak to your child about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn.

Thank you for your support in your child's education,



## Sample Letter 4

Unfortunately, I am writing to you for the fourth time to let you know that your child has been behaving poorly in school. After your previous letter, you were invited to attend a meeting with both the Deputy Headteacher and your child's class teacher but their negative behaviours have continued.

The following list highlights some of their continued negative behaviours:

- .
- .
- .

I will be contacting you to arrange a meeting with both Mr Lumb (Headteacher) and your child's class teacher to discuss their behaviour and ways it can be improved.

I would ask you to speak to your child about their behaviour in school. It is important for them to behave so that they can make progress with their learning but also so that other children in their class have the chance to learn.

Thank you for your support in your child's education,

## Positive Letter Sample

### Good news!

I wrote to you in \_\_\_\_\_ regarding your child's behaviour in school. I'm pleased to say that there was an improvement last half term and we're hoping that this will continue.

Thank you for your support in promoting positive behaviour at Hunslet Carr. This improvement in your child's behaviour will enable them to learn more effectively and will assist with their progress.

Please continue to support your child with their behaviour to enable them to stay on green and have a chance of receiving rewards and prizes. Keep reminding them, it's 'Good to be Green!'.

Thank you for your support and co-operation,



## Appendix H

Dear Parent

Your child has been repeatedly warned about his/her behaviour at dinnertime. Examples of recent poor behaviour include:

- .
- .
- .

This behaviour is not acceptable. If there are any more incidents at dinnertime concerning your child, he/she will have to spend the next week in lunchtime detention.

If you wish to discuss this any further please contact me on the above number to make an appointment.