



## Governing Body Committees

There are three main committees which meet three times a year:

- Joint Review Group
- Pupil Support
- Finance & Resources

**The quorum for each committee is three governors**

Members are allocated according to their skills. The agenda for the meetings is drawn up by the chair of the committee in consultation with the Headteacher; minutes are taken by the clerk to the governors. Also, the Pay Appeal Committee meets when required.

### Joint Review Group

**Claire Burgess (Chair), Jackie Reid, Martin Lumb, Faye Pashby (Deputy Headteacher), Kevin Birkin, Claire Krasinski**

The committee was set up in collaboration with Leeds City Council who are represented on the committee by Jackie Reid, the school's Improvement Advisor. The committee's remit includes:

- Children's attainment and progress, including for identified groups and for different subjects
- Assessment
- The quality of teaching - Performance management and CPD

The committee's main responsibility is to ensure that leaders are challenged and supported to address areas identified as requiring improvement in the school's latest Inspection Report.

### Pupil support

**Vacancy (Chair), Martin Lumb, Claire Burgess, Claire Aldridge, Paul Wray, Claire Davidson and Jane Wilson (SENCO) in regular attendance**

This committee's remit includes:

- Attendance
- Behaviour
- Safeguarding
- Pupil support, welfare and well-being
- Engagement with parents, children and the community

### Finance and Resources

**Kevin Birkin, Martin Lumb, Claire Burgess, Sarah Gardener, Minoti Parikh and Olamide Ayemowa**

This committee's remit includes:

- The implications of changes to staffing policies.
- Staffing Pay and Performance matters e.g. determination of salaries, discipline, appointments, reductions in staff. **(The Resources Committee acts as the Pay Committee for the school.)**
- Ensure that the requirements of the SFVS (Schools Financial Value Standards) are re-achieved.
- Establish with the Head teacher a balanced and sound annual budget and three year financial plan.
- Monitor the budget and authorise any variations where appropriate.
- Ensure audits are carried out and implement any recommendations through an appropriate action plan.
- To advise the governing body on the financial implications of any initiatives and developments.
- Ensure that the school premises and grounds are managed effectively and consider any major accommodation requirements.
- Ensure that Risk Management procedures are in place and advise the Governing Body on any significant issues.
- The committee is also responsible for those school policies categorised as HR, finance or health and safety.



## Pay Appeals

### Three available governors who are not on the Resources Committee

- The committee will comprise minimum of three governors who must not be a member of the Resource Committee. None of the members shall be employees of the school. The Headteacher may not be a member but may attend in an advisory capacity.
- To hear appeals brought regarding decisions on salaries of all staff in line with the school's pay policy.

JRG	Pupil Support	Resources & Pay Committee	Policy Review Sub-Group
Claire Burgess	Vacancy	Kevin Birkin	Clare Davidson
Martin Lumb	Martin Lumb	Martin Lumb	Paul Wray
Faye Pashby	Claire Burgess	Claire Burgess	Sarah Gardner
Jackie Reid	Paul Wray	Sarah Gardener	
Claire Krasinski	Clare Davidson	Olamide Ayemowa	
Kevin Birkin	Claire Aldridge		

**High Expectations, Caring, Positive Attitudes and Successful**